



## **Role Description and Person Specification**

### **British Ice Skating Technical Advisory Committee Member**

#### **Role Details**

<b><u>Title:</u></b>	Technical Advisory Committee Member
<b><u>Reports to:</u></b>	Chair of the relevant Technical Advisory Committee
<b><u>Remuneration:</u></b>	Voluntary position with reasonable expenses paid

#### **Specific Role of a British Ice Skating Technical Advisory Committee Member.**

- To carry out the functions and requirements as set out in the **Terms of Reference of the relevant Technical Advisory Committee.**

#### **General Role of a British Ice Skating Technical Advisory Committee Member**

1. To provide advice and input in the Committee Member's areas of specific skills, knowledge and experience.
2. To exercise all reasonable care and judgment in reaching decisions.
3. To uphold British Ice Skating's values and standards.
4. To uphold the highest standards of integrity and impartiality; and to safeguard the name and reputation of British Ice Skating.
5. To develop a constructive working relationship with the relevant Technical Advisory Committee Chair and Members and with the CEO and relevant Executive Staff of British Ice Skating.

#### **General Duties of a British Ice Skating Technical Advisory Committee Member**

1. Proactively to operate as a Member of the relevant Technical Advisory Committee in the advice-giving and decision-making processes, so as to ensure that full consideration is given to all relevant options during the processes.
2. To take responsibility, in conjunction with the Committee Chair, for his/her own personal development, including maintaining a broad current knowledge of the work of British Ice Skating and undertaking training where appropriate.
3. To declare any interest in any Committee business and to properly manage conflicts of interest.
4. To comply at all times with British Ice Skating's policies in relation to Health and Safety, Safeguarding, and Equality & Diversity.
5. To commit a minimum of 8 days per year to the work of the Committee.
6. To comply at all times with the British Ice Skating Code of Conduct for Technical Advisory Committees.



**Person Specification for a British Ice Skating Technical Advisory Committee Member**

<b>Skills, Knowledge and Experience</b>	<b>Essential</b>	<b>Desirable</b>
Experience and qualifications as set out in <b>Sections 2.1 and 2.2 of the Terms of Reference of the relevant Technical Advisory Committee</b>	✓	
Knowledge of the rules and regulations relating to the Committee's field of specialisation.	✓	
Commitment to supporting and developing ice skating from grass roots through to elite.	✓	
Knowledge of the international development of ice skating.	✓	
Knowledge of sport development systems & structures within UK.		✓
Ability to effectively communicate and engage a wide range of stakeholders.	✓	
Good interpersonal skills, including the ability to work effectively within the Committee and an understanding of how a Committee should operate.	✓	
Experience of adhering to, and promoting, high standards of corporate governance.	✓	
The ability to listen sensitively to the views of others, inside and outside the Committee, and to display good judgment.	✓	
The ability to take decisions in pressured circumstances and the skills and experience to influence decision making.	✓	
The ability to question intelligently, debate constructively, challenge thoughtfully and decide impartially.	✓	

**'BRITISH ICE SKATING' is the trading name of the National Ice Skating Association of UK Ltd.**