



## **ANNOUNCEMENT**



### **Synchronized Skating Junior World Challenge Cup 2016**

**March 10 – 12, 2016**

**Zagreb, Croatia**

Sanctioned by the:

**INTERNATIONAL SKATING UNION**

Organized by:

**CROATIAN SKATING FEDERATION**



## 1. GENERAL REGULATIONS

The ISU Synchronized Skating Junior World Challenge Cup 2016 is an Event of the International Skating Union and will be conducted in accordance with the ISU Constitution and General Regulations 2014, ISU Special Regulations and Technical Rules Synchronized Skating 2014 as well as all pertinent ISU Communications.

Participation in the ISU Synchronized Skating Junior World Challenge Cup 2016 is open to all teams who belong to an ISU Member, Rule 130, paragraph 7) and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4b) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2d) and ISU Communication No. 1420 (or any update of this Communication).

Each participating team must consist of sixteen (16) skaters and may have up to a maximum of four (4) alternates listed on the Team Entry Form (Rule 800, paragraph 2. b) and c).

## 2. TECHNICAL DATA

The ISU Synchronized Skating Junior World Challenge Cup 2016 will take place at the “Dom sportova” with the ice surface of 28 m x 58 m. Official practices will take place at Ice Rink “Velesajam”, which is 30 x 60 m. Both rinks are indoor, heated, air conditioned and artificial ice rinks and are distant of 7.2 km (15 – 20 minutes).

### SHORT PROGRAM

Duration: 2 minutes and 50 seconds, but may be less.

The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1.a), 2, and 3, Rule 992, paragraphs 1.a), 2.a) and 3.a). The Short Program Elements and Requirements to be skated for Season 2015/16 are listed in ISU Communication no. 1934.

### FREE SKATING

Duration: 4 minutes,+/- 10 seconds

The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1.b), 2 and 4, Rule 992, paragraph 1. b), 2. b) and 3 c). The Free Skating Elements and requirements to be skated for Season 2015/2016 are listed in ISU Communication no 1934.

The Draw for the starting order Short Program will follow Rule 970.

The Draw for the starting order Free Skating will follow Rule 970 and according to the result after the Short Program, the teams will be divided into two (2) groups with the teams placed in Short Program among the first fifteen (15) teams being drawn in the second part for Free Skating (called group A “skating later”) and teams placed in the second half of the Short Program (starting with the teams placed as sixteen (16) being drawn in the first part for Free Skating (called Group B “skating earlier”).

The draw for Free Skating will be according to placements of the Short Program for Group A and B separately.

In case of a tie on the 15<sup>th</sup> place, Rule 970, paragraph 2 c) applies.



### 3. ENTRIES

#### 3.1. Entries of Teams

In accordance with Rule 868, paragraph 1 and 6, each ISU Member must enter teams their substitutes by name on the official entry forms. Entries must reach the Organizing Committee, the ISU Secretariat & Sports Directors and the Sports Manager Figure Skating, no later than **February 18, 2016 – 20:00 local time Zagreb / CRO**. Entries must be made by the Member concerned. Receipt of the entries will be confirmed in writing by the Organizers to the Members.

Entry forms listing Competitors and substitutes must be sent simultaneously to:

**ORGANIZING COMMITTEE**  
CROATIAN SKATING FEDERATION  
Trg Krešimira Čosića 11  
HR 10000 Zagreb  
Fax ++385 1 3093 547  
Internet: [www.croskate.hr](http://www.croskate.hr)  
E-Mail: [synchro@croskate.hr](mailto:synchro@croskate.hr)

and to

**Peter Krick**  
**Sport Manager Figure Skating**  
Fax: +49 8158 928 650  
E-Mail: [peter.krick@eventint.com](mailto:peter.krick@eventint.com)

**International Skating Union  
& Sport Directors**  
Fax : +41 21 612 66 77  
E-Mail: [entries@isu.ch](mailto:entries@isu.ch)

Preliminary entries (by number) must reach the ISU Secretariat and the Organizing Committee no later than **November 10, 2015**.

**Please note that for all persons entered by the Members the procedures in regard to the Declaration for Competitors and Officials entering ISU Events (Rule 131) as outlined in ISU Communication ISU Communication 1876, point 16 (or any update of this Communication) need to be strictly observed.**

#### 3.2 Entries of the Official Team Delegations

The names of the Team Leaders, Team Managers, Coaches, the Official Team Service Personnel, and Team Medical Personnel must be listed on ISU Member Entry Form.

Accreditation will be provided to those who are officially accepted by the Organizing Committee. Please be advised that accreditation will be given to:

- Official Team Delegations composed of Skaters, Team Leaders (one per country), Team Managers (1 per Team), Official Coaches (2 per Team), Team Service Personnel (2 per Team), Team Medical Personnel (1 per Team – OC might request a document upon accreditation)
- Federation / Association Representatives (2 per country including the President).

The names of all requested Team Members must be listed on the official Entry Form "Composition of Delegation". All forms must also be returned not later than **February 18, 2016 – 20:00, local time Zagreb / CRO**.

Each Team must submit to the Organizing Committee together with the entry forms the "Program Content Sheet". It is not permitted to hand over the Program Content Sheets directly to the acting Officials.



#### 4. EVENT OFFICIALS

In accordance with the draw results that will be published in an ISU Communication 1973 subsequent to the Judges Draw, Members having been drawn to send Judges to the ISU Junior World Synchronized Skating Championships 2016 must send the official **entry form for Judges by name**. The form must reach the Chair of the ISU Secretariat & Sport Directors, the Organizer and the Sport Manager Figure Skating not later than **January 25, 2016 – 20:00 h local time Zagreb / CRO**. Receipt of the entries will be confirmed in writing immediately by the Organizing Committee to the Member.

##### **Organizing Committee**

Croatian Skating Federation

Fax: +385 1 3093 547

E-mail: [synchro@croskate.hr](mailto:synchro@croskate.hr)

and to

##### **ISU Secretariat & Sport Directors**

Fax: +41 21 612 6677

E-mail: [entries@isu.ch](mailto:entries@isu.ch)

##### **Peter Krick**

Sport Manager Figure Skating

Fax: +49 8158 903068

E-mail: [peter.krick@eventint.com](mailto:peter.krick@eventint.com)

Entries must be made by the Members concerned.

#### **Meetings for ISU Event Officials and Judges**

The Initial Judges Meetings and – if applicable – an additional Judges draw will be held at the “Dom sportova” Ice Rink. The draw for the seating order of the panels of Judges will be made 45 min. prior to each segment. Subsequent draws, as required, will be made at the “Dom sportova” Ice Rink in the judges’ room. A detailed draw schedule will be published on site.

Please see the dates and times for all other official meetings for Technical Panels (before and after the respective event), Referees and Technical Controllers Meeting and Judges Round Table Discussions in paragraph 17 Schedule of Events. ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend the respective meetings. If any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 17.

#### 5. Meals, Lodging and Travel Expenses

In accordance with ISU General Regulations 2014, Rule 137, the Organizing Committee will provide and cover the expenses for rooms and meals for the Technical Controller, Technical Specialists, Data/Replay Operators beginning with dinner on Wednesday, March 9 and ending with breakfast on Sunday, March 13, 2016.

The Organizing Committee will provide and cover the expenses for rooms and meals for the Referees and Judges beginning with lunch on Wednesday, March 9 and ending with breakfast on Sunday, March 13, 2016.

Travel expenses will be paid in accordance with ISU General Regulations 2014, Rule 137.



## 6. Entry Fee

An entry fee of 400.- EUR per team is required.

Payment can be made no later than the Final Entry deadline on February 18, 2016. Payment must be made by bank transfer in EUR, Bank Fees have to be paid directly to the bank.

Should a Team withdraw from the Event after Final Entry deadline, the entry fee will not be refunded.

## 7. Official Practice

Unofficial Practice for Teams will begin on **Wednesday, March 9, 2016**.

The detailed schedule will be issued at the time of registration. Rule 960, paragraph 4 must be observed.

## 8. Music

All Teams shall furnish competition music of excellent quality on either MP3, CD or any other media. The disks must show the exact running time of the music (not skating time), which shall be certified by the Team and by the Coach, when submitted at the time of registration. Each program (Short/Free) must be recorded on one track and on a separate disk. Teams must provide a back-up drive for each program (see Rule 823, paragraph 1).

The titles, composers and orchestras of the music to be used for the Short and Free Skating programs must be listed for each team on the official Music Information Form and attached to the official Entry Forms as per Rule 869.

In accordance with Rule 823 all disks (or chosen media) must:

- be properly inserted in their original container
- be clearly identified with the name of the team
- indicate the type of program (Short Program/Free Skating)
- show the exact running time of the music (not skating time)

If the music information is not complete and disks not provided, the accreditation will not be given.

## 9. Arrival of Participants

All the Referees, Judges, Members of the Official Team Delegation taking part in the Synchronized Skating Junior World Challenge Cup 2016 are requested to inform the Organizing Committee as soon as possible, but no later than **February 18, 2016**, on the enclosed forms, about the names of the airline company, flight numbers, dates and time of arrival in Zagreb.

The transportation to and from the airport/railway station can be arranged by the Organizer on Teams request for the Official Team Delegation and paid by the Teams themselves.

Transportation will be provided between the Zagreb International Airport (ZAG) Pleso and the Official Hotel(s) for ISU Office Holders, Referees and Judges and the Technical Panel only.



## 10. Accreditation

Accreditation will be provided for official registered Team members and Officials as per paragraph 3, in their respective Hotel, starting on Tuesday, March 8, 2016 at 09:00 hours.

For accreditation/ID purposes, all the mentioned persons, except the ISU Office Holders, Officials and Guests, must submit, no later than **February 18, 2016**, a passport type color photograph together with the Entry Forms (please print the name on the back of the **photo** or photograph in digital format not bigger than 200 KB). The Team Leaders/Managers are requested to bring copies of passports of all the skaters (a Team-folder, sorted in the alphabetical order) and present all the passports at the time of registration. These will be checked before the Opening Draw.

## 11. Official Hotels

**The official hotels for Teams are:**

Panorama Zagreb Hotel  
Trg Krešimira Čosića 9  
10 000 Zagreb, Croatia

and

Hotel International  
Miramarska cesta 24  
10 000 Zagreb, Croatia

**Hotel Rates (include breakfast):**

Single room 85 EUR  
Double room 100 EUR

The prices are per room. The room price is determined by the number of persons staying in the room.

The Teams must make all requests for reservations of rooms at the Official Hotel **only and directly to the Organizing Committee** by November 10, 2015. The request shall include a preferred rooming list (by number – not by names).

The Official Hotel will not reserve rooms without the authorization of the Organizing Committee. The Organizing Committee will authorize the Official Hotel to reserve rooms, in accordance with the rooming list for the Teams once the request is received. Hotel will be reserved on the first come – first serve basis.

After authorization from the Organizing Committee, the hotel will confirm each request with the designated Team Manager/Team Leader/Federation.

As soon as the Team Manager/Team Leader/Federation receives the reservation confirmation from the Hotel, the Team Manager/Team Leader/Federation must transfer the advance deposits of 50% for all reservations to the Hotel directly **by November 20, 2015 at the latest**.

The remaining 50 % are to be paid latest upon arrival.



**Cancellation policy:**

Rooms cancelled until Dec. 21 will receive a 100% refund of the deposit;  
Rooms cancelled between Dec. 22 and Feb. 20 will receive a 50% return of the deposit;  
For cancellations after Feb. 20, no refund will be given

**12. Transportation**

There will be a shuttle service for all Officials starting on Wednesday, March 11, going round trip every 30 minutes to both Ice Rinks.

Shuttle service for Teams will be available upon request. Please see Travel and Transportation Request Form, Form C 03A.

**13. Liability & Insurance**

In accordance with Rule 119, it is the sole responsibility of each Member participating in the ISU Events, to provide medical and accident insurance for their Athletes, Officials and all other Members of the Member's Team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU and the Organizing Committee assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Championships by Competitors and Officials.

**14. Anti-Doping Controls**

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1922 and 1941 or any further update of this Communication).

In ISU Synchronized Skating Championship, two Skaters randomly selected from the 1st, 2nd and 3rd placed teams and two Skaters from one randomly selected team shall be tested.

**15. Information**

For further information, please contact:

Croatian Skating Federation  
Fax: +385 1 3093 547  
E-mail: [synchro@croskate.hr](mailto:synchro@croskate.hr)



## 16. LIST OF FORMS

<b>Nr.:</b>	<b>Title:</b>	<b>To be returned to</b>	<b>Deadline:</b>
Form A	Preliminary Entry	Organizing Committee ISU Secretariat	November 10, 2015
Form B 01	Judges Entry form	Organizing Committee Chair ISU Sports Directorate ISU Secretariat	January 25 <sup>th</sup> , 2016
Form C 01	Composition of Delegation	Organizing Committee Chair ISU Sports Directorate ISU Secretariat	February 18 <sup>th</sup> , 2016
Form C 02	Entry Form Teams	Organizing Committee Chair ISU Sports Directorate ISU Secretariat	February 18 <sup>th</sup> , 2016
Form C 03A	Travel & Transportation Request	Organizing Committee	February 18 <sup>th</sup> , 2016
Form C 03B	Accommodation Information Sheet	Organizing Committee	February 18 <sup>th</sup> , 2016
Form C 03C	Travel Form Officials	Organizing Committee	February 18 <sup>th</sup> , 2016
Form C 04	Press information	Organizing Committee ISU Secretariat	February 18 <sup>th</sup> , 2016
Form C 05	Competition Music Information	Organizing Committee ISU Secretariat	February 18 <sup>th</sup> , 2016
Form C 06	Planned Program Content	Organizing Committee ISU Secretariat	February 18 <sup>th</sup> , 2016
Form C 07	Skaters Health Care Form	Organizing Committee	February 18 <sup>th</sup> , 2016
Form D 01	Extra Practice Ice Request	Organizing Committee	February 18 <sup>th</sup> , 2016
Form D 02	Fees	Organizing Committee	February 18 <sup>th</sup> , 2016
Form D 03	Closing Party Request	Organizing Committee	February 18 <sup>th</sup> , 2016





## 17. PRELIMINARY SCHEDULE OF EVENTS

### Tuesday, March 8<sup>th</sup>, 2016

Upon Request          Extra Practice          Dom sportova

### Wednesday, March 9<sup>th</sup>, 2016

10h00 – 18h00          Official Registration for Teams          Hotel Panorama

11h00 – 18h00          Extra Practice          Ice Rink

### Thursday, March 10<sup>th</sup>, 2016

09h00 – 18h30          Official Registration for Teams          Hotel Panorama

07h00 – 19h00          Official Practice          Dom sportova

14h00          Team Leader's Meeting          Hotel Panorama

16h30          Referee and Technical Controller Meeting          Hotel Panorama

17h15          Judges Meeting          Hotel Panorama

19h00          **Official Draw**          **TBA**

20h00          **Officials' Dinner**          **TBA**

### Friday, March 11<sup>th</sup>, 2016

09h00 – 14h30          Official Practice Short Program          Dom sportova

17h00          **Opening Ceremony**          **Dom sportova**

18h00 – 21h00          **Short Program**          **Dom sportova**

### Saturday, March 12<sup>th</sup>, 2016

08h00 – 13h00          Official Practice Free Skating          Dom sportova

17h00 – 20h30          **Free Skating**          **Dom sportova**

21h00          Team Party          Hotel Panorama

### Sunday, March 13<sup>th</sup>, 2016

08h00 – 9h30          Round Table Discussion          Hotel Panorama