

Overseas Coaches wishing to instruct within the UK **Induction Process**

- 1) Personal details- complete level 2 application form

- 2) Copy of UK work permit/VISA/passport

- 3) Copies of qualifications

- 4) Details of previous Skating Federation

- 5) Details of which rink they are intending to work at and proof of position offered

- 6) Name of coach they are intending to use for help with relocation

- 7) Complete a basic competency test, conducted by a level 3 or above coach at intended rink. The candidate may undertake this assessment twice. The second attempt should be with a different assessor and preferably at a different ice rink. Should the candidate fail the assessment twice, they will be awarded the level 1 Assistant coach qualification and will then need to apply for level 2 training as normal.

- 8) Acquire public liability insurance cover prior to commencing coaching

- 9) On successful completion of competency test and confirmation of details from Skating Federation, award level 2 qualification. Coaches may then apply for an upgrade after 12 months and no longer 6 months. The maximum level that may be awarded to any coach who came in as a foreign coach will be 4. Any coach who applies to progress to level 5 must do so whilst coaching in the UK.

- 10) Six month period in which to complete First aid course and ScUK Good Practice and Child Protection course and CRB check.